

EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

1 September 2017 to 31 December 2017

(published as at 1st August 2017)



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This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: democratic@bromsgroveandredditch.gov.uk

The Executive Committee's meetings are normally held at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3268 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

EXECUTIVE COMMITTEE MEMBERSHIP

Councillor Bill Hartnett, Portfolio Holder for Community Leadership and Partnership
Councillor Joe Baker, Portfolio Holder for Community Safety and Regulatory Services
Councillor Debbie Chance, Portfolio Holder for the Local Environment
Councillor Greg Chance, Portfolio Holder for Planning, Regeneration, Economic Development and Transport
Councillor John Fisher, Portfolio Holder for Corporate Management
Councillor Mark Shurmer, Portfolio Holder for Housing
Councillor Pat Witherspoon, Portfolio Holder for Leisure and Tourism
Councillor Juliet Brunner
Councillor Brandon Clayton

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Commercialisation and Financial Strategy Key: No	Executive 12 Sep 2017		Report of the Executive Director of Finance and Corporate Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Dignity at Work Policy Key: No	Executive 12 Sep 2017 Council 2 Oct 2017		Report of the Head of Business Transformation and Organisational Development	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Human Resources and Organisational Development Strategy Key: No	Executive 12 Sep 2017 Council 2 Oct 2017		Report of the Head of Business Transformation and Organisational Development	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Job Evaluation Policy Key: No	Executive 12 Sep 2017 Council 2 Oct 2017		Report of the Head of Business Transformation and Organisational Development	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Redditch Borough Council Response to the Wyre Forest Preferred Option Plan Key: No	Executive 12 Sep 2017 Council 2 Oct 2017		Report of the Head of Planning and Regeneration	Emma Baker, Development Plans Manager Tel: 01527 64252 ext 3034

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Concessionary Review Key: No	Executive 12 Sep 2017 Council 2 Oct 2017		Report of the Head of Leisure and Cultural Services	Julie Heyes, Business Development Manager Tel: 01527 881377
Seasonal Garden Waste Collections Key: Yes	Executive 12 Sep 2017		Report of the Head of Environmental Services	Guy Revans, Head of Environmental Services Tel: 01527 64252 ext 3292
Voluntary and Community Sector Grant Funding 2018/19 Key: No	Executive 12 Sep 2017 Council 2 Oct 2017		Report of the Head of Community Services	Judith Willis, Head of Community Services Tel: 01527 64252 ext 3284
Whistleblowing Policy Key: No	Executive 12 Sep 2017 Council 2 Oct 2017		Report of the Executive Director of Finance and Corporate Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Fees and Charges 2018/19 Key: No	Executive 31 Oct 2017 Council 20 Nov 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207

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Financial Regulations and Contract Procedure Rules Key: No	Executive 31 Oct 2017 Council 20 Nov 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Homelessness Short Sharp Review - Final Report Key: No	Executive 31 Oct 2017		Report of the Head of Legal, Equalities and Democratic Services	Jess Bayley, Democratic Services Officer Tel: 01527 64252 ext 3268
Leisure and Cultural Services Options Review Key: No	Executive 31 Oct 2017 Council 20 Nov 2017		Report of the Executive Director of Finance and Corporate Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Local Council Tax Support Scheme Key: No	Executive 31 Oct 2017 Council 20 Nov 2017		Report of the Head of Customer Access and Financial Support	Amanda Singleton, Head of Customer Access and Financial Support Tel: 01527 64252
Local Discretionary Relief Scheme Key: No	Executive 31 Oct 2017 Council 20 Nov 2017		Report of the Head of Customer Access and Financial Support	Amanda Singleton, Head of Customer Access and Financial Support Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Medium Term Financial Plan - Update Report Key: No	Executive 31 Oct 2017 Executive 12 Dec 2017 Executive 16 Jan 2018 Executive 6 Feb 2018		Report of the Executive Director of Finance and Corporate Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
One Public Estate Exercise Key: Yes	Executive 31 Oct 2017		Report of the Chief Executive	Dean Piper, Head of Economic Development and Regeneration Tel: 01562 732192
Pre-Application Charging Schedule Key: No	Executive 31 Oct 2017 Council 20 Nov 2017		Report of the Head of Planning and Regeneration	Ruth Bamford, Head of Planning and Regeneration Tel: 01527 64252
Provision of Off Street Pay and Display Car Parking in Borough Parks Key: No	Executive 31 Oct 2017 Council 20 Nov 2017		Report of the Head of Environmental Services	Guy Revans, Head of Environmental Services, Tel: 01527 64252 ext 3292 Claire Felton, Head of Legal, Equalities and Democratic Services, Tel: 01527 881429 John Godwin, Head of Leisure and Cultural Services Tel: 01527 881762

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Staff Survey Joint Scrutiny Task Group - Final Report Key: No	Executive 31 Oct 2017		Report of the Head of Legal, Equalities and Democratic Services	Jess Bayley, Democratic Services Officer Tel: 01527 64252 ext 3268
Applying Article 4 Directions to Non-Designated Heritage Assets Key: No	Executive 12 Dec 2017		Report of the Head of Planning and Regeneration	Emma Baker, Development Plans Manager Tel: 01527 64252 ext 3034
Finance Monitoring and Efficiency Plan Update - Quarter 2 2017/18 Key: No	Executive 12 Dec 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Matchborough and Winyates District Centre Redevelopment Consultation Key: Yes	Executive 12 Dec 2017		Report of the Head of Planning and Regeneration	Emma Baker, Development Plans Manager Tel: 01527 64252 ext 3034
Service Delivery Options - HRA Gas Maintenance Key: Yes	Executive 12 Dec 2017	(May contain some exempt information)	Report of the Head of Housing Services	Liz Tompkin, Head of Housing Tel: 01527 64252 ext 3304

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Supplementary Planning Documents Consultation (Open Space, Good Design, Local List) Key: No	Executive 12 Dec 2017 Council 29 Jan 2018		Report of the Head of Planning and Regeneration	Emma Baker, Development Plans Manager Tel: 01527 64252 ext 3034
Economic Priorities for Redditch Annual Report Key: No	Executive 16 Jan 2018		Report of the Head of North Worcestershire Economic Development and Regeneration	Dean Piper, Head of Economic Development and Regeneration Tel: 01562 732192
HRA Initial Budget 2018/19 - 2020/21 Key: No	Executive 16 Jan 2018 Council 29 Jan 2018		Report of the Executive Director Finance and Resources and Head of Housing Services	Liz Tompkin, Head of Housing Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 64252 ext 3304 Tel: 01527 881207
Council Tax Base 2018/19 Key: No	Executive 16 Jan 2018		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Pay Policy 2018-19 Key: No	Executive 16 Jan 2018 Council 29 Jan 2018		Report of the Head of Transformation and Organisational Development	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Medium Term Financial Plan 2018/19 - 2021/22 and Council Tax Setting Key: No	Executive 19 Feb 2018 Executive 19 Feb 2018		Report of the Executive Director of Finance and Corporate Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Finance Monitoring and Efficiency Plan Update - Quarter 3 2017/18 Key: No	Executive 27 Mar 2018		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Overview and Scrutiny Annual Report 2017/18 Key: No	Council 9 Apr 2018		Report of the Overview and Scrutiny Committee	Jess Bayley, Democratic Services Officer Tel: 01527 64252 ext 3268